

Healthy Kids, Healthy Communities
Information for Applicant Conference Calls

Prior to the Call

- Carefully review the Healthy Kids, Healthy Communities Call for Proposals and Frequently Asked Questions (FAQs). Both of these documents are accessible at www.healthykidshealthycommunities.org.
- If you plan to participate in one of the “live” conference calls, send an e-mail with your name, title, organization, city, state and the date of the call in which you’d like to participate to info@healthykidshealthycommunities.org.
- Note that it is not necessary to review the RWJF Grantmaking Online site prior to the call.

To Access the Call

- To participate in one of the four “live” conference calls, use the appropriate dial-in information provided below:
December 17, 2008 from 2:30-4:00 pm EST - Dial 866-793-1306, enter the conference ID: 1298409
January 8, 14 or 22, 2009 from 2:30-4:00 pm EST - Dial 866-793-1306, enter the conference ID: 1298415
- To access a recording of the first “live” conference call:
 - Dial 888-266-2081, enter the access code 1298409
 - A recorded conference call will be available through February 3, 2009.

Agenda for the Call

- Welcome from the Robert Wood Johnson Foundation
- Overview of agenda
- Background: Robert Wood Johnson Foundation and Healthy Kids, Healthy Communities
- Overview of the Healthy Kids, Healthy Communities call for proposals
- First steps and important information for interested applicants: application, review and selection -process
- Questions and Answers
- Close

Facilitators for the Call

- Jamie Bussel, Program Officer, Robert Wood Johnson Foundation
- Sarah Strunk, Director, Healthy Kids, Healthy Communities National Program Office
- Healthy Kids, Healthy Communities National Program Office Staff Members

Important Reminders for Prospective Applicants

- Brief proposals are due via the Grantmaking Online system (<http://grantmaking.rwjf.org/hkhc>) by 3:00 pm EST on February 3, 2009. Exceptions will not be granted. Incomplete or late proposals, or multiple proposals submitted by an individual community, will not be reviewed.
- Technical questions related to the RWJF Grantmaking Online system should be submitted via email to techinfo@healthykidshealthycommunities.org (reference “HKHC CFP” in the subject line), or by telephone to 919-843-3124.
- Programmatic inquiries about proposals or the proposal process should be submitted via email to info@healthykidshealthycommunities.org (include “HKHC CFP” in the subject line), or by telephone to 919-843-8430. We will make every effort to respond to questions and requests for assistance within one business day of receiving them. The FAQs will be updated and posted on a regular basis during the proposal process, so please continue to visit www.healthykidshealthycommunities.org for new questions and responses.

